

Table 5: Scope of works for NSW Health Support Project

Task 1	Coonabarabran Filter Inspection - complete
Task 2	Detailed Safe and Secure funding application for the 'Automation and Process Instrumentation' Audit - complete
Task 3	Development of 12 Standard Operating Procedures (SOPs) for the water supply systems – complete (additional to fluoridation associated SOPs described in Task 4)
Task 4	Fluoridation Operations and Maintenance Upgrades: Task 4a <ul style="list-style-type: none"> • Review available fluoridation information – complete • Undertake WTP site visits – complete • Prepare the scope of works to successfully upgrade the softener, fluoridation system, waste tank and telemetry systems at each WTP site – complete • Prepare O&M schedules for each WTP site – complete • Prepare contract and technical documents for the renewal of the fluoridation systems – complete • Manage tendering, tender assessment and make recommendations for award of Contractors engaged to undertake the works • Co-ordinate the delivery of training, operational support or regular follow-up “health checks” to assist in the operation, maintenance, surveillance and reporting associated with the fluoridation plants. • Respond to technical queries and, where reasonable, commercial questions regarding the fluoridation upgrades and the E&IC contracts Task 4b <ul style="list-style-type: none"> • Provide site surveillance during the delivery phase and defects liability period in conjunction with WSC • Provide resources to undertake surveillance, commissioning visits • Liaise with the WSC project manager on a weekly basis to discuss progress, quality and any issues.
Task 5	Water Supply System Risk Assessments <ul style="list-style-type: none"> • 5.1 - Review Operational Targets – being drafted • 5.2 – Prepare Operational Envelope Diagrams – being drafted • 5.3 - Review Raw Water Risk Assessments – <i>workshop to be held</i> • 5.4 – Prepare Quick-Start Guides – being drafted
Task 6	Develop Incident and Emergency Response Plans – in progress